

IMPORTANT LIVE STREAM INFORMATION

9/24

#1 Goal - To make the LiveStream viewer feel as though they are sitting in church and participating in the service.

#2 Goal - Always be anticipating what is coming up next - never have an empty pulpit or lectern on the Program monitor

#3 Goal - To adjust camera while in Preview window - NOT Program window

#4 Goal - Have preset ready to follow Pastor if he walks away from the Pulpit

10:35 - Begin LiveStream

10:43 - go to preset 2-1

***Stay in your seat at all times** (communion is provided for you in the balcony on those Sundays - if it is important to you that you go downstairs for communion it might be best to not sign up for LiveStream on a Communion Sunday)
Be Alert and always think ahead

Be prepared to go to 2-3 if altar flowers are mentioned before Opening Prayer.

Choir is in session - try not to have the choir in the background any more than necessary, especially when showing those at the pulpit/lectern. People or movement in the background can be a distraction to those watching at home.

***Always go to offering QR code immediately after Lord's Prayer
And to Offertory music as soon as it begins**

Doxology - start w/2-7 and follow ushers up the aisle going to 2-1

After Benediction go to 2-7 until Pastor is out of picture (if he walks down the aisle)

Please leave your marked bulletin on the desk for a reference for the following week's LiveStream team.

Check the top drawer at the end of the desk for important documents/information.